



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES
Auditorium
April 18, 2022
4:00 p.m.

Present: Adam Warwas Linda Shore Terry Matney
Nancy Cook Linda Brock David Gratner
Ramona Hacker

Absent: None

Others Present: Winnie Logan Brenda Martinez Alissa Orr
Joyce Winchester Kevin McCurdy Steve Murphy

AGENDA

A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the agenda for the April 18, 2022 meeting. Motion carried.

MINUTES

A motion was made by Adam Warwas and seconded by Ramona Hacker for the approval of the minutes of the March 21, 2022 meeting. Motion carried.

FINANCIAL REPORT

Register of Claims: March- Warrants # 128661-128719 were reviewed and signed for approval. Brenda reviewed the monthly financial reports. Brenda reviewed the Encumbered Report and reported that 2022 expenditures are currently at 18.7% spent, below the estimated 24%. A motion was made by Ramona Hacker and seconded by Linda Shore for the approval of the financial report. Motion carried.

DIRECTOR'S REPORT

Director, Winnie Logan reviewed her monthly report. Winnie reported that the RFID tagging project is coming to a close. The adult fiction and nonfiction and children's collections have been completed. The

staff is now focusing on tagging the audiovisual collection. Winnie reported that we are currently on schedule to have the rest of our equipment installed May 17-19.

Winnie reported that one of the goals in our Strategic Plan is to redesign the library's website. Winnie has received a quote from our current site's designer and will be getting other quotes as well. Winnie will present the quotes at the May board meeting.

FRIENDS OF THE LIBRARY REPORT

Joyce Winchester, Friends' president, reported that the March book sale was a success with a profit of \$440. The next book sale will be Saturday, May 21 from noon to 4pm. Joyce reported that due to the popularity of large print the Friends are currently rearranging the book room to accommodate a large print section. They have also set up a \$1 fiction section in the upstairs book room. Joyce reported that the Friends' are continuing to donate books to small free libraries in our area. Joyce was excited to report that the first Noteworthy concert of the year will take place on Thursday, May 19 at 7pm. Zach Dubois will be performing at the 1400 Plaza.

OLD BUSINESS:

Winnie reported that after last month's fine free discussion she has verified that if a patron borrows a book from another library in the Evergreen consortium the patron is subject to the circulating library's fine policy. For example if our library goes fine free our patrons will not have fines even if they request a book from a library that is not fine free. Winnie reported that if a library goes fine free a book is considered lost at 29 days rather than the current 45 days. Once a patron has a lost book on their account they cannot check out another book until the lost book is returned or a payment for the lost book has been made. Winnie reported that she has spoken to other libraries that went fine free and they expressed that it has been a success and goes a long way toward increasing good will in the community. After discussion the board decided to table discussions until the next board meeting.

NEW BUSINESS

Winnie requested that board close the library on Friday, September 30 for a library staff training day. A motion was made by Adam Warwas and seconded by Linda Brock for the approval of closing the library on Friday, September 30 for a staff training day. Motion carried.

BUILDING PROJECT

Architect Update

Kevin McCurdy gave an update of the renovation design process. Kevin reported that he had met with library staff members and took their input into consideration. Kevin presented design plans showing both the original design and proposed changes. The board discussed possibly changing the design of the current auditorium to accommodate more people but ultimately decided that there was not enough

need to justify the expense. Kevin reported that he will continue to meet with library staff and the library board as he continues the design process.

Hearing of the Second Amendment to Lease

A meeting of the Board of Trustees (the “Board”) of New Castle-Henry County Public Library (the “Library”) was held at the New Castle-Henry County Public Library, New Castle, Indiana, on April 18, 2022 at the hour of 5:55 p.m. (Local Time), pursuant to notice duly given in accordance with the rules of the Board.

The meeting was called to order by the President of the Board.

On call of the roll, the members of the Board were shown to be present or absent as follows:

Present: Adam Warwas	Linda Shore	Terry Matney
Nancy Cook	Linda Brock	David Gratner
Ramona Hacker		

Absent: None

(Among other proceedings had and actions taken were the following:)

The President presided over the meeting and stated that notice of this meeting had been published in the Courier Times on March 17, 2022. A proof of publication was presented to the meeting, and upon examination was found to be in due form of law.

The Secretary further stated that the proposed Second Amendment to Lease (the “Second Amendment”), plans and estimates for the library building to be renovated by the New Castle-Henry County Library Building Corporation (the “Building Corporation”) had been on file from the date of publication of said notice until today, at 376 South 15TH Street, New Castle, Indiana. Copies of the same were presented to this meeting for the inspection of the members of the Board. The Secretary stated that it was not necessary to review in detail all of the procedure to date since all of the members of the Board were thoroughly familiar with all steps heretofore taken, including the proposed Second Amendment, plans and estimates just submitted, but that if any persons present, other than members of this Board had any questions concerning these documents or the previous actions of this Board, or other steps taken looking towards the renovation of and improvements to the New Castle-Henry County Public Library, including site improvements and the purchase of equipment and technology (the “Project”), the Board would be glad to answer the same.

The meeting was then open for questions and for the hearing of all persons interested in the Second Amendment. No members of the public attended, and following discussion by members of the Board, on motion duly made by Linda Shore and seconded by David Gratner, the resolution attached as Exhibit A was adopted.

The attorney for the library explained that a portion of the construction bids and contracts would need to be assigned to the New Castle-Henry County Library Building Corporation (the “Building Corporation”). The Building Corporation would use bond proceeds to fund such contracts and complete

the project. On motion duly made by David Gratner and seconded by Linda Brock, the resolution attached as Exhibit B was adopted.

The President advised the Board that it needed to further consider the financing of the Project. The Board adopted the resolution attached as Exhibit C.

The President further advised the Board that it needed to approve the form of First Supplement to Master Continuing Disclosure Undertaking. The Board adopted the resolution attached as Exhibit D by a vote of 7-0.

No taxpayers were present who desired to be heard relative to said additional appropriation, on motion duly made by David Gratner, seconded by Linda Brock and carried, the resolution attached hereto as Exhibit E was adopted.

On motion duly made, seconded and carried, the Secretary of the Board was directed to advertise the sale of the bonds heretofore authorized.

The attorney for the Library next explained that the firm of Ice Miller LLP, bond counsel of Indianapolis, Indiana, had been consulted relative to the procedure to be followed in connection with the proposed bond issue and the rendering of an opinion approving the legality of the bonds. The Board was then presented a form of resolution approved by Ice Miller LLP, and recommended by them for adoption for the purpose of authorizing the issuance of bonds.

After due consideration of the final bond resolution, on motion duly made by David Gratner, seconded by Ramona Hacker and unanimously carried, the same was adopted and is attached hereto as Exhibit F.

A motion was made by Ramona Hacker for adjournment. The meeting adjourned at 6:08 p.m.

Respectfully Submitted,
Alissa Orr