



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES
Auditorium
February 21, 2022
4:00 p.m.

Present: Adam Warwas Linda Shore Terry Matney
Nancy Cook Linda Brock David Gratner

Absent: Ramona Hacker

Others Present: Winnie Logan Brenda Martinez Alissa Orr
Christy Tompkins Kevin McCurdy

AGENDA

A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the agenda for the February 21, 2022 meeting. Motion carried.

MINUTES

A motion was made by Adam Warwas and seconded by Nancy Cook for the approval of the minutes of the January 24, 2022 meeting. Motion carried.

FINANCIAL REPORT

Register of Claims: January- Warrants # 128536-128596, VOIDED CHECKS 128589-128592 were reviewed and signed for approval. Brenda reviewed the monthly financial reports. Brenda reported that the library has a budget of \$2,360,830.00 for 2022. Brenda reviewed the Encumbered Report and reported that expenditures for the month of January were 5.9%. Brenda reported that the construction fund as of December 31 2021 had a balance of \$86,064.42. A motion was made by Linda Shore and seconded by Linda Brock for the approval of the financial report. Motion carried.

DIRECTOR'S REPORT

Director, Winnie Logan reviewed her monthly report. Winnie reported that the library closed at 6:00 pm on Wednesday, February 2 and remained closed on February 3 & 4 due to the winter storm. Regular operating hours resumed on Saturday, February 5.

Winnie reported that the State Library is currently transitioning to the new Indiana Digital Library Overdrive Consortium and patrons will be directed to login to the new site on March 1. This change should allow patrons access to more material at a faster rate. Current patron holds and check outs will automatically carry over to the new consortium collections.

Winnie reported that the library staff has begun the process of placing and encoding RFID tags on library materials. Our goal is to have this project completed by this summer. If anyone is interested in volunteering for this project please let Winnie know.

Winnie reported that Marcia Eichel, Bookmobile Supervisor has submitted her retirement letter effective March 31. Marcia has had 44 years of library service. We are actively searching for a new Bookmobile Librarian. A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the director's report. Motion carried.

FRIENDS OF THE LIBRARY REPORT

Christy Tompkins, Friends' vice president, reported that the February book sale had a good attendance. The next book sale will be Saturday, March 26 from 12pm-4pm. Christy reported that book donations continue to come in and the Friends have been able to provide several materials to little free libraries in the area. The friends have also made book donations to the Veterans Museum and the Henry County Historical Museum.

OLD BUSINESS

Winnie presented a draft of the Building Corporation Bylaws and the board discussed Building Corporation Member Appointments. Winnie was given a list from the board of candidates to contact regarding their interest in being a member of the Building Corporation.

NEW BUSINESS

Winnie asked the board to transfer \$50,000.00 from the Unencumbered 2021 Operating Fund to the Rainy Day Fund. A motion was made by Nancy Cook and seconded by Linda Shore approving the transfer of \$50,000.00 from the Unencumbered 2021 Operating Fund into the Rainy Day Fund. Motion carried.

Winnie presented the current non-resident card fee to the board for discussion. A motion was made by Nancy Cook and seconded by Linda Shore to keep the non-resident card fee at \$50.00. Motion carried.

A motion was made by Linda Shore and seconded by Adam Warwas for adjournment. The meeting adjourned at 5:14 p.m.

Respectfully Submitted,
Alissa Orr