



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES
Meeting Room A&B
November 29, 2021
4:01 p.m.

Present:	Adam Warwas Nancy Cook	Linda Shore Linda Brock	Terry Matney
Absent:	Ramona Hacker	David Gratner	
Others Present:	Winnie Logan Ryan Fetters	Alissa Orr Steve Murphy	Kevin McCurdy Maurah Hoff

AGENDA

A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the agenda for the November 29, 2021 meeting. Motion carried.

PRELIMINARY DETERMINATION HEARING

The President presided over the hearing, welcoming everyone and introducing members of the Board and speakers.

Attorney for the Library Board explained that one purpose of the meeting was that under Indiana Code 6-1.1-20-3.1 whenever a library proposes to enter into a lease for the construction or renovation of library buildings resulting in total project costs in excess of certain thresholds, the Library needs to hold a public hearing on its preliminary determination to enter into such lease. The first hearing on the preliminary determination for the Project (as defined herein) was held on November 15, 2021. Notice of both public hearings was published in the *Courier Times* on November 3, 2021, and was sent via first-class mail to the Henry County Clerk and any organizations which requested such notice as provided in Indiana Code 6-1.1-20-3.1. The proof of publication of the notice of the hearings was presented to the meeting. The purpose of the hearing is two-fold: (1) to inform the public as to the proposed Project; and (2) to allow all interested parties, taxpayers and patrons of the Library to voice their opinions as to the Project and ask any questions. After the purpose of the hearings was explained, the presentations regarding the need for the Project were given. An evaluation of the existing facility was then presented, as well as a discussion of the details of the proposed Project. The estimated Project cost and schedule were then presented to the public. It was explained how this Project could be funded, and the potential tax rate impact the Project would have on the community.

It was explained that at this hearing all interested people may give testimony and/or ask questions concerning the renovation of and improvements to the New Castle-Henry County Public Library, including site improvements and the purchase of equipment and technology (the "Project"). The Board President announced they would now hear testimony and questions from the public. There were no questions or testimony from the patrons and the public.

At the conclusion of the public testimony and question, Terry Matney made a recommendation to the Board to adopt the Preliminary Determination Resolution to enter a lease in order to construct the Project. A motion was made by Nancy Cook to adopt the resolution attached as Exhibit A seconded by Linda Shore. Motion carried. (5 for; 0 against).

The President further stated that the Board needed to consider a Reimbursement Resolution. A motion was made by Nancy Cook to adopt the resolution attached as Exhibit B seconded by Linda Brock. Motion carried. (5 for; 0 against).

The public hearing was closed.

MINUTES

A motion was made by Adam Warwas and seconded by Linda Shore for the approval of the minutes of the November 15, 2021 meeting. Motion carried.

DIRECTOR'S REPORT

Director, Winnie Logan reported that the Henry County Community Foundation will be using some of the library's empty office space in the administration hallway for the next six to eight months. The Foundation was in need of a temporary space while their offices are under construction.

OLD BUSINESS

Kevin McCurdy reported that he received no bids for the energy recovery unit repair. Kevin presented three options for the board to consider. The first option is to completely repair the current energy recovery unit at a much higher cost than initially suggested. The second option is to partially fix the current energy recovery unit bypassing the parts/functions that are not necessary for the needs of the library. The third option is to table the project and obtain more information to possibly replace the existing energy recovery unit with a new unit that is appropriate for the needs of the library. The board discussed all three options and asked for Kevin's suggestion. Kevin suggested that the library continue to work with Irish Mechanical and select option two to partially fix the current unit bypassing the parts/functions that are not necessary for the library's needs. A motion was made by Linda Shore and seconded by Linda Brock for the approval to work with Irish Mechanical to partially fix the current energy recovery unit bypassing the parts/functions not necessary for the needs of the library. Motion carried.

Winnie reported that she has obtained the information requested by David Gratner regarding the 2022 employee salary resolution. The information is available for all board members. Due to David Gratner being unable to attend this meeting the board decided to table the salary resolution for the next board meeting.

Winnie presented the updated 2021 salary schedule with an added column for the one time Covid Relief Bonus for staff members. A motion was made by Adam Warwas and seconded by Nancy Cook for the approval of the 2021 salary schedule. Motion carried.

NEW BUSINESS

Kevin McCurdy reported he that attended the ILF conference where he learned more about the Pendleton library's solar energy project. Kevin met with Rick Anderson of Veregy and requested permission from the board to share the library's information from the facilities assessment with Veregy to help determine what solar energy options are available for our library. The board agreed by consensus that sharing our information would be acceptable

A motion was made by Adam Warwas for adjournment. The regular meeting adjourned at 4:47pm.

Respectfully Submitted,
Alissa Orr