



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES

NCHCPL, 376 S. 15th Street, New Castle, IN 47362

February 15, 2021

4:00 p.m.

Present: Adam Warwas Linda Brock (V) Ramona Hacker (V)
Terry Matney David Gratner (V) Linda Shore (V)
Nancy Cook (V)

Absent:

Others Present: Winnie Logan Alissa Orr Brenda Martinez
Joyce Winchester (V)

AGENDA

A motion was made by Nancy Cook and seconded by Linda Shore for the approval of the agenda for the February 15, 2021 meeting. Motion carried.

MINUTES

A motion was made by Adam Warwas and seconded by Ramona Hacker for the approval of the minutes of the January 25, 2021 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims: Warrant #'s 127797 - 127845 were reviewed and signed for approval. Brenda reviewed the monthly financial reports. Brenda reviewed the Encumbered Report and reported that expenditures for the month of January were 5.4%, below the estimated 8%. A motion was made by Ramona Hacker and seconded by Linda Shore for the approval of the financial report. Motion carried.

DIRECTOR'S REPORT

Director, Winnie Logan, reviewed her monthly report. Winnie reported that the library staff has been working on their spring and summer programs and intends to host as many programs as possible outside. Winnie has been in contact with two contractors who will be providing a quote to build a covered structure in the parking lot for program use.

Winnie reported that the new full time Reference Supervisor, Stephanie Webster, was hired effective February 15.

A motion was made by Adam Warwas and seconded by Nancy Cook for approval of the Director's report. Motion carried.

OLD BUSINESS

Winnie asked the board to table the security camera project until more information was received. No motion needed.

NEW BUSINESS

Winnie asked the board to transfer \$100,000.00 from the Unencumbered 2020 Operating Fund to the Rainy Day Fund. A motion was made by Ramona Hacker and seconded by Linda Shore approving the transfer of \$100,000.00 from the Unencumbered 2020 Operating Fund into the Rainy Day Fund. Motion carried.

Winnie presented the current non-resident card fee to the board for discussion. A motion was made by Linda Shore and seconded by Ramona Hacker to keep the non-resident card fee at \$50.00. Motion carried.

Winnie presented the 2021-2023 Strategic Plan to the board. The plan highlights three strategic focus areas.

1. Elevating facilities, technology, resources and services
2. Increase communication and access to information
3. Encouraging learning and growth for all ages

A motion was made by Linda Shore and seconded by Adam Warwas approving the 2021-2023 Strategic Plan. Motion carried.

Winnie asked the board if they were interested in purchasing the Hoosier Daddy's property adjacent to the library. The board expressed that they would like Winnie to move forward with research and negotiations. No motion needed.

FRIENDS OF THE LIBRARY

Joyce Winchester, Friends' President, reported that the February 13 book sale was a huge success bringing in over \$900.00. Joyce encouraged board members and library staff to become a member of Friends of the Library. Joyce reported that this year's annual Friends meeting will once again take place by mail.

A motion was made by Adam Warwas for adjournment. The meeting adjourned at 5:12 p.m.

Respectfully Submitted,
Alissa Orr