



# NEW CASTLE • HENRY COUNTY

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## PUBLIC LIBRARY

### MINUTES

Marjorie Johnson Board Room, 376 S. 15<sup>th</sup> Street, New Castle, IN 47362

September 16, 2019

4:00 p.m.

The Public Hearing for the Library's 2019 Budget was opened at 4:00 p.m. No one appeared for discussion and the meeting was closed.

The regular monthly Board meeting opened immediately at 4:02 p.m.

**Roll:** Linda Madison Linda Shore Nancy Cook  
Kevin Thornburg Linda Brock

**Others Present:** Winnie Logan Alissa Orr Brenda Martinez  
Travis Weik

### AGENDA

A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the agenda for the September 16, 2019 meeting. Motion carried.

### MINUTES

A motion was made by Linda Shore and seconded by Linda Brock for the approval of the minutes of the August 19, 2019 meeting. Motion carried.

### FINANCIAL REPORTS

Register of Claims: Warrants #126673 – 126737, Payroll Checks #25394 – 25395, were reviewed and signed for approval. Brenda reviewed the financial and bank reports. She reported that the library currently has a healthy operating balance. Brenda reported that the library spending should be under 64% for this time of year and is on schedule to finish out the year well. A motion was made by Linda Shore and seconded by Nancy Cook for the approval of the financial report. Motion carried.

### DIRECTOR'S REPORT

Director, Winnie Logan, reviewed her monthly report. Winnie reported that on August 20 severe storms came through the area resulting in a power outage beginning around 4:30. According to Library policy, when the power had not been restored within half an hour the library was closed for the evening.

Winnie reported that libraries across the country were recently notified of changes that Macmillan Publishers are making to their library eBook lending model. Most libraries in Indiana are part of a consortium for purchasing and lending eBooks' and other electronic formats. Our library shares access to the Indiana Digital Download Center's collection of electronic materials with more than 60 other libraries across Indiana. The changes being made will only allow for the purchase of one copy of a title for the entire consortium. There is also an eight-week waiting period to even buy access to that one copy. These changes create a challenge to provide enough materials to meet the demand, and wait lists are often long for popular materials. Winnie wrote an article in the libraries quarterly newsletter describing the changes to patrons.

Winnie reported that a new staff member has been added to the library. Amanda Ferguson was hired as the new part time children's assistant effective August 29.

Winnie reported the travel for the month. Krystal Stanich and Lynn Thomas attended the ILF Youth Services Conference on August 25 and 26 in Carmel, IN. Eve Grant attended the Evergreen IN Cataloging Committee meeting on September 5 in Zionsville, IN. Winnie Logan and Leann Wilson attended the CollectionHQ Fall Forum on September 12 in Indianapolis, IN. Austyn Bolander, Holly Sells and Kate McMillian attended The Difference is You Conference on September 13 in Indianapolis, IN.

A motion was made by Nancy Cook and seconded by Linda Shore for the approval of the director's report. Motion carried.

### **OLD BUSINESS**

The new carpet in the Library auditorium has been installed along with the T-coil hearing aid system. Patrons with hearing impairments can now connect to the system directly through their hearing aid or use one of our headsets.

### **NEW BUSINESS**

Winnie reminded the board it was time for the Director's Performance Evaluation. The same form that was used in 2018 will be used again. Board members should complete their evaluations and turn them into Board President, Linda Madison by the October meeting.

### **FRIENDS OF THE LIBRARY**

Christy Tompkins, Friends' President, was absent from the board meeting. Winnie reported that the next book sale will be October 19. Winnie stated that eBay book sales are doing well. Winnie reported that the Friends are sponsoring a Noteworthy Concert on September 26 with Dr. Rock and the Rollers. The Friends are currently in need of corporate members and book room volunteers.

A motion was made by Linda Brock and seconded by Linda Shore for adjournment. The meeting adjourned at 4:30 p.m.

Respectfully Submitted,  
Alissa Orr