



NEW CASTLE • HENRY COUNTY

PUBLIC LIBRARY

MINUTES

Marjorie Johnson Board Room, 376 S. 15th Street, New Castle, IN 47362

February 18, 2018

4:07 p.m.

Roll: Linda Madison Linda Brock Linda Shore
Kevin Thornburg Nancy Cook

Others Present: Winnie Logan Alissa Orr Brenda Martinez
Christy Thompkins Travis Weik

AGENDA

A motion was made by Nancy Cook and seconded by Linda Brock for the approval of the agenda for the February 18, 2019 meeting. Motion carried.

MINUTES

A motion was made by Linda Shore and seconded by Linda Brock for the approval of the minutes of the January 28, 2019 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims: Warrants #126197 – 126254, Payroll Checks #25372 – 25373, were reviewed and signed for approval. Brenda reviewed the financial and bank reports. She reported that a new Library account was opened at First Merchants moving \$300,000 from the Library's Citizens account. The money was transferred due to a higher interest rate. A motion was made by Linda Shore and seconded by Linda Brock for the approval of the financial reports. Motion carried.

DIRECTOR'S REPORT

Director, Winnie Logan, reviewed her monthly report. Winnie reported that we have arranged a partnership with the Henry County Art Association to display artwork in the new Upper Level One study room. New artwork will be rotated in every few months. Three of the other upper level study rooms will have permanent artwork created by local artist Kris Freyer. Winnie also reported that we purchased three large glass white boards for the Upper Level study rooms and they have been installed. Winnie expressed that she is very pleased with the new study rooms which are a very nice addition to our library.

Winnie reported the January statistics on library activities and the value it brings to the community.

Winnie reported that two new staff members have been added to the library. Jordan Harrison is the new part time Outreach Assistant effective February 15th. Holly Sells was also hired as a part time Circulation Assistant effective February 18. Holly took the position of Lucy Lawson who resigned effective February 1st.

Winnie reported that she traveled to the IPLA Board meeting on January 23, 2019 in Indianapolis. A motion was made by Kevin Thornburg and seconded by Nancy Cook for approval of the Director's report. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

Winnie requested to close the Library on Friday, September 27th for a staff training day. A motion was made by Linda Shore and seconded by Kevin Thornburg approving the Library closing on Friday, September 27th for staff training. Motion carried.

Winnie requested the Henry County Community Foundation Library Endowment Funds of around \$12,000 be used to help pay for new public computers. The current public computers are approximately six years old and are in great need of replacement. A motion was made by Linda Shore and seconded by Linda Brock approving the request to use Foundation Funds for the purchase of new public computers. Motion carried.

FRIENDS OF THE LIBRARY

Christy Tompkins, Friends' President, reported that the last book sale was on February 9, 2019 and brought in approximately \$600. Christy stated that a new Friends member was added at the sale. The next book sale is scheduled for April 20th. The friends have provided \$300 to help with the purchase of sixty "We Love Our Library" yard signs. The signs will be sold at the next book sale for \$10 each. The signs will also be sold at the circulation desk.

Christy reported that the Friends annual meeting is scheduled for April 8th at 6pm and all Board members are invited. During the meeting the Friends will be recognizing their twenty founding members.

Christy reported that the Friends will have a booth at the Affairs of the Heart program on February 28th. The friends will also be at the Child Fair on April 13th. The next Noteworthy concert is March 28th with Ennis Clare.

A motion was made by Linda Shore and seconded by Linda Brock for adjournment. The meeting adjourned at 4:48 p.m.