

MINUTES
Marjorie Johnson Board Room, 376 S. 15th Street, New Castle, IN 47362
October 16, 2017
4:00 p.m.

Roll: Linda Madison Kevin Thornburg Nancy Renner
Ramona Hacker Linda Shore Nancy Paul

Others Present: Winnie Logan Brenda Martinez
Christy Thompkins Travis Weik

BUDGET PUBLIC HEARING

No one from the public appeared at the 2018 Library Budget public hearing.

MINUTES

A motion was made by Nancy Renner and seconded by Ramona Hacker for the approval of the minutes of the September 18, 2017 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims (Warrants #125000 – 125062 & payroll check #25266-25268; check # 25269 - 25271) were signed for approval. Brenda reviewed the financial report and encumbered report. Brenda stated that expenditures have been higher than anticipated, but she doesn't believe that we will need to borrow before the December settlement. Brenda announced that interest rates keep rising. A motion was made by Linda Shore and seconded by Nancy Paul for the approval of the financial reports. Motion carried.

DIRECTOR'S REPORT

Winnie gave the highlights of the Director's report. Winnie discussed various statistical data regarding patron activities and circulation. Winnie stated staff changes, donations, and no travel. Winnie reported the library was awarded a grant in the amount of \$1,650 from the Henry County Community Foundation for renovations to the TeenScape area of the library. If approved by the board, any additional costs will be paid by the Construction fund. A motion was made by Nancy Paul and seconded by Ramona Hacker for the approval of the Director's report. Motion carried.

OLD BUSINESS

Winnie reported on the status of the payment for the sale of the bookmobile. The buyer was unable to raise the full amount and the Board discussed accepting a lower amount. Because the Board had already voted to give the Director the authority to negotiate a sale price no lower than \$15,000, Winnie will work with the buyer to see if an agreeable price can be negotiated. No Action required.

Published amount for the 2018 Budget were reviewed: Operating - \$1,961,807; Debt Service - \$846,000; Rainy Day - \$50,000. A motion was made by Linda Shore and seconded by Nancy Paul for the adoption of the advertised 2018 Library Budget totaling \$2,857,807. Motion carried. Board members signed the

Resolution for Appropriations and Tax Rates which will be submitted online to the Indiana Gateway for government units.

NEW BUSINESS

The 2018 Health Insurance renewal was brought to the Library board for review and discussion. The traditional PPO plan rates were slightly lower while the HSA plans had a slight increase. The overall cost is lower than the previous year. A motion was made by Kevin Thornburg and seconded by Ramona Hacker for the library to contribute 75% of the monthly premiums for each covered staff member, their dependents or family coverage and to continue to contribute \$1,000 to each HSA account to be paid in installments of \$250 quarterly. Motion carried

Discussion took place regarding the Space Planning Proposal. The proposal consists of hiring a consultant to assist with repurposing library computer lab space to allow for additional meeting rooms and study rooms. The Library Board decided to take no action on this and to allow Winnie to further research other options.

Christy Tompkins, Friends' President, reported that the last book sale brought in \$300. Christy mentioned that the next book sale would be on December 2, 2017. The Heroes Tree program is scheduled for November 6, 2017. Christy thanked Travis for a nice article about Friends.

A motion was made by Nancy Renner and seconded by Ramona Hacker for adjournment. The meeting adjourned at 5:20 p.m.

Respectfully Submitted,
Brenda Martinez