

MINUTES

Marjorie Johnson Board Room, 376 S. 15th Street, New Castle, IN 47362

Roll:	Linda Madison Nancy Paul Ramona Hacker	Linda Shore Nancy Renner Kevin Thornburg
Others Present:	Winnie Logan Helen L. Hay Kaye Williams Paul Woollard	Brenda Martinez Lisa Stamm Travis Weik

Christmas refreshments were shared from Linda Madison and Helen L Hay.

Paul Woollard, library patron, attended the meeting to discuss the library's procedure for renewing library cards. He said he had been a patron for 20 years and had never been asked to show his driver's license and that "his word" should be good enough for verification. The reasons for requiring identification for renewal were explained to Mr. Woollard; however he was firm in his stance that he should not be required to show ID and leaving his library card on the table, he stated that he would no longer use the library and left the meeting.

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A motion was made by Kevin Thornburg and seconded by Nancy Renner for the approval of the minutes of the November 21, 2016 Board meeting. Motion carried.

FINANCIAL REPORTS

Forms were signed for approving the monthly payments for November Warrants (124251–124339). Brenda reviewed the encumbered report. A temporary loan of \$160,000 for operating expenses will be returned to the unrestricted gift fund when the December tax settlement check is received. It will not be necessary to borrow funds to make the BIRF payment. All meeting room damage deposits have been refunded to date. A motion was made by Linda Shore and seconded by Ramona Hacker for the approval of the financial reports. Motion carried.

Brenda also shared detailed copies of the 2016 transfer list for the Operating and Rainy Day funds. A motion was made by Nancy Paul and seconded by Kevin Thornburg for the approval of the 2016 transfer list. Motion carried.

DIRECTOR'S REPORT

Winnie gave the highlights of her monthly report. She has created a condensed version of the strategic plan to focus on during 2017. The new Mobile Library and the migration to Evergreen Indiana will be the main focus points to increase awareness and effectiveness of our services. Another large project will be to investigate ways to increase small study spaces. Also, the basement has accumulated many items that we no longer use, causing clutter and taking up valuable space. Winnie would like to organize basement contents, hold a public auction and the proceeds could benefit the operating fund balance. Various statistics were reviewed. Steve Morgan was hired Dec. 12 as full-time Maintenance Supervisor.

A motion was made by Linda Shore and seconded by Nancy Renner for the approval of the Director's report. Motion carried.

NEW BUSINESS:

Lisa Stamm and Marcia Eichel are going Dec. 13 to inspect the new Mobile Library. If it passes their inspection, we should receive the new Mobile Library shortly. Then it will go to Indianapolis for the graphics wrap to be installed. The arrival of the new Mobile Library makes it necessary to sell the old bookmobile quickly or to find a safe place to park it until it sells. With that in mind, a motion was made by Ramona Hacker and seconded by Kevin Thornburg to enter into a consignment agreement with our bookmobile consultant. He will charge a 10% commission for selling the old bookmobile for us. He anticipates it selling for \$20,000 - \$25,000 dollars. Motion carried.

Kaye Williams, Friends' President, reported on their most recent effort to pull their old books from 1980 to 1985. They have put new price stickers on all books. This work was completed prior to the Dec. 3 book sale. The complete set of the pewter carousel and figurines have been sold for \$1,010.00. The heavy wood packing containers have been turned into a very nice dog house for someone's pet.

A motion was made by Nancy Renner and seconded by Ramona Hacker for adjournment. The meeting adjourned at 4:45 p.m.

Helen L. Hay