



NEW CASTLE • HENRY COUNTY

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MINUTES

Marjorie Johnson Board Room, 376 S. 15th Street, New Castle, IN 47362

August 20, 2018

4:00 p.m.

Roll: Linda Madison Nancy Renner Nancy Cook
Kevin Thornburg Linda Shore

Others Present: Winnie Logan Brenda Martinez
Christy Tompkins Travis Weik

AGENDA

A motion was made by Nancy Cook and seconded by Nancy Renner for the approval of the agenda of the August 20, 2018 meeting. Motion carried.

MINUTES

A motion was made by Nancy Renner and seconded by Nancy Cook for the approval of the minutes of the July 16, 2018 meeting. Motion carried.

FINANCIAL REPORTS

Register of Claims: Warrants #125726 - 125793, payroll checks #25340 - 25342; #25343 – 25345 were reviewed and signed for approval. Brenda reviewed the financial and encumbered reports. A motion was made by Linda Shore and seconded by Nancy Renner for the approval of the financial reports. Motion carried.

DIRECTOR'S REPORT

Winnie reviewed her monthly Director's Report. Pridemark Construction began work on July 25. Winnie reported there were some electrical issues. Eight public computers have been moved to a new location in the Reference area. Winnie is currently in the process of obtaining quotes to meet the furniture needs in the new study/meeting rooms. Winnie reported that a POS Square system will be used to handle credit card transactions. Winnie reviewed the patron activities and statistical data for the month of July. Staff changes, travel and donations were reported. A motion was made by Kevin Thornburg and seconded by Nancy Renner for the approval of the Director's report. Motion carried.

OLD BUSINESS

Copies of the 2019 Operating, Debt Service and Rainy Day budgets were reviewed. All budget increases are within the state average growth quotient set by the Department of Local Government Finance. A motion was made by Kevin Thornburg and seconded by Linda Shore for the approval of the 2019 budgets as presented. Motion carried.

A motion was made by Nancy Cook and seconded by Kevin Thornburg scheduling a public hearing for the 2019 Budgets on Sept. 17, 2019 at 4:00 p.m. in the Marjorie Johnson Board Room prior to the regular monthly Board meeting. Motion carried.

NEW BUSINESS

Winnie presented the Computer Use Policy for review. A motion was made by Linda Shore and seconded by Nancy Cook to accept the Computer Use Policy with minor changes. Motion carried.

Christy Tompkins, Friends' President, reported that they received \$178 from the Kroger's Community Rewards program. Christy reported that 350 books were given out for the "Back to School" event. The next Noteworthy Concert is scheduled for August 23, 2018. The next book sale is scheduled for August 25, 2018.

A motion was made by Linda Shore and seconded by Nancy Cook for adjournment. The meeting adjourned at 5:05 p.m.

Respectfully Submitted,
Brenda Martinez